

Portfolio Holder Decision

Subject: Big Community Fund – Appraisals 21 March 2012

Taken by: Cllr Mrs Bosley

Date of decision: 4/4/12

Details of Decision:

Five applications to the Big Community Fund to receive funding as follows:

Brasted, Chevening & Sundridge ward - £3,000

Otford & Shoreham ward - £ 2,600

Kemsing ward - £ 3,000

Leigh & Chiddingstone Causeway ward – £ 3,000

Sevenoaks Town & St Johns ward - £1,200

One application, from Penshurst, Fordcombe and Chiddingstone ward – funding refused

Documents considered:

Application forms for Brasted, Chevening & Sundridge ward, Otford & Shoreham ward, Kemsing ward, Penshurst, Fordcombe & Chiddingstone ward, Leigh & Chiddingstone Causeway ward, and Sevenoaks Town & St Johns ward.

Reasons for Decision:

- It was agreed by Cabinet on 21 July 2011 that £120,000 be allocated to a new grant scheme, entitled the Big Community Fund, from the additional New Homes Bonus Scheme funding. £10,000 would be made available each month for Members to bid for projects to enhance local areas. The seventh round closed on 5 March 2012 and the applications received were appraised on 21 March 2012, using an agreed appraisal template and decision-making form.
- Members present recommended that five projects from Brasted, Chevening & Sundridge ward, Otford & Shoreham ward, Kemsing ward, Leigh & Chiddingstone Causeway ward, and Sevenoaks Town & St Johns ward should receive a total of £12,800.
- One application, from Penshurst, Fordcombe and Chiddingstone ward did not receive any funding as the application was not eligible under the fund guidelines.

Local Member(s), other Portfolio Holders and/or Directors/Heads of Service consulted:

Members of the Appraisal Panel: Cllrs Ball, Brookbank, Cameron Clark, Mrs George, Searles and Miss Thornton

Signed by Portfolio Holder: 

Record made by: P. STONE

Date: 4/4/12

Sevenoaks District Council

Big Community Fund

Application form

- 1 **Name of ward: Brasted, Chevening and Sundridge**
- 2 Name of Member: Anna Firth
- 3 Name of delivery organisation: Toys Hill Village Hall Committee
Address of delivery organisation: Toys Hill Village Hall, Puddledock Lane
Name of the main contact who will be accountable for the delivery of the project:
Mrs Marian Healey, The Orchard, Toys Hill, Westerham, Kent TN16 1QB
Telephone number of main contact: 01732 750898
- 4 Description of Project:
Replace existing gas radiant heaters which are extremely noisy and heat patches of the hall, but not all of it, with a modern efficient and quiet system.
The existing heaters are all placed about 20 feet above the ground, attached to the rafters. We feel that a modern efficient system will allow the hall to remain attractive to all sections of the community - especially the elderly and those with young children.
The present heaters are a potential fire risk and so, their replacement will improve the safety of the hall and the security and well being of all users by making it a comfortable venue for dinners and gatherings.
We have sufficient funds for this project, but as we are responsible for all aspects of the hall, we have to maintain a balance that will cover any emergency. We think of drains and roof in this context. We have recently refitted the kitchen, which now makes the Hall more popular for hire. We have hosted a wedding and several christenings in the last year, but we are a small community and the running costs increase each year. And of course, the winter is less popular due to the present heating.

5 **Total project cost:** £ 6700. which includes the cost of the planning application .

How will the money be spent? Initially we had 3 quotes each came up with a different solution. We chose the air source heat pumps in preference to standard electric heaters as they run on less electricity and are therefore cheaper to run and also did not require an update of our present electricity supply. This would have at least required a new fuse box and quite possibly necessitated digging up the road to fit new cabling from the other side of Puddledock Lane. This would have cost thousands of pounds.

We were also keen to fit a new system fit for use in the 21st century and are confident that our chosen option is the most energy efficient and hence the greenest that is available.

The cost was much the same for two options, with the third coming in at almost twice as much.

We then applied for planning permission, which we have now obtained for the three air source heat pumps. Finally we got two more quotes for installing the new system.

We have also contacted the manufacturers of the air source heat pumps for confirmation that the quotes we have obtained will produce plenty of heat to heat our hall.

Contributions from other funders if applicable:

As a community, we raise money each year to fund the running of the Hall.

Gift Aid and 100 Club raise about £2500

Hire Income, Hall and Marquees £1200 - this varies depending on the summer weather and the need for a marquee.

Social events, Horticultural Show, Garden Safari, Quiz night, Christmas Party, Harvest supper, about £2500 annually. The events change slightly, but the examples given are fixtures. In addition this year, we are running a tennis tournament and Golf tournament which are proving popular.

Last year, the total amount raised was £7,578.91, and the running costs were £5930.78.

The costs include Insurance, cleaning, gardening, fuel, water, repairs and expenses.

This year we also spent £2,000 on renovating the wooden floor.

We have told everyone that all money raised now will be going towards the heating fund.

We made a good start with a bumper show and a profit of £290. We were pleased with this as entry per class is only 50p. More families than ever entered something and competition was fierce!

Our next project is the Jubilee Quiz on March 30th. This is already almost sold out.

Our Christmas events were really well supported and we made almost £800 at the last talk and supper on the National Trust in Toys Hill.

Amount requested from the SDC Big Community fund:

£ 3,000

6 Your community

How have you been able to involve the local community in planning this project?

The Committee represents the local community, but we have discussed the project at all possible opportunities. It has been well received by most - especially the older residents. The whole Community is on an e mail contact group and they have been told about the proposed project and that we will be fund raising for the heating this year.

The two households nearest the Hall who would be most affected by the proposed heat pumps have visited the manufacturers and seen and heard the heat pumps in action. They are reassured that they are no noisier than a boiler flue.

We are happy that the proposed siting will not be visible from the road and have been able to reassure residents on this point

7 What is the need for the project?

We use the hall for social events throughout the year. Talks with supper are very popular - we frequently have 64 locals sitting down to eat and be entertained/informed about an interesting topic. Our last one was on October 21st when our National Trust Ranger gave a talk about the National Trust on Toys Hill - this raised almost £800..Church services are held every 2 weeks. When chilly, you have the option of hearing the speaker or being warm.

The heaters are ineffective and out of date. They excessively heat the surroundings - which are wooden. They are fixed to wooden rafters in a wooden roof. The proposed heaters will be on the wall and are safer.

Our Hall was a gift to the village of Toys Hill by Octavia Hill and it would seem appropriate in this anniversary year of her death, that we should make a significant improvement to the comfort of those using the Hall

8 Long term benefits

Please comment on the lasting effects of the project:

A new quiet heating system will enable our older residents to enjoy the social events. The proposed system is more efficient than others that we were quoted for.

Without a more modern heating system, the building will eventually become less popular and therefore the Hall income (and the future viability) would decline, leaving a vital

community facility at risk.

9 **The impact of your project**

How will you know whether the project has been a success?

Hall users will stop moaning that they are cold - or if we keep the heaters on, that they cannot hear.

We are also hopeful that winter bookings will increase as the hall will be a more comfortable environment for parties and clubs. (Our last club booking - a pilates class which was popular, moved elsewhere as those attending were freezing or couldn't hear the instructor!)


10 **Ongoing costs**

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?


As a Village, we already raise all the running costs for the hall. This includes fuel and servicing of the existing system. A Committee is appointed annually and undertakes to look after these matters.


11 **Supporting statement from the sponsoring Local Member:**

Toys Hill Village Hall is the only community centre for the 400 odd people living in Toys Hill as well as being a much sought after historic venue for children's parties and gatherings across the area. The building has a large and very attractive wood panelled hall together with a well equipped kitchen and a small additional meeting area. It is used for regular functions including weekly library, horticultural meetings, parish council meetings, village suppers, exercise clubs and senior citizen gatherings. The premises are also available for hire by other community users and are a very popular venue for children's parties. All the facilities are in good order except for the heating and I can personally testify that attending Brasted Parish Council meetings there in the middle of winter is not a pleasant experience! As others have said, one has the choice of being freezing cold or not hearing oneself speak! It is very important that the Hall is maintained in good order to ensure it remains attractive as a community resource for all existing and potential users. The work described in this application is necessary to ensure that the Hall meets the expectations of modern day users and also to maintain the safety and well being of the large number of people who use the Hall, especially the young and the old.

Signed  (sponsoring Local Member)

12 **Agreement of other Local Members that they are happy with the proposed project:**

Signed  (Local Member)

Signed  (Local Member)

13 **Declaration by project delivery organisation:**

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality

Statement.

Signed



Date

23rd February 2012

EQUAL OPPORTUNITIES STATEMENT

TOYS HILL VILLAGE HALL COMMITTEE *(Insert name of organisation)* recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	Hon Secretary.

Sevenoaks District Council

Big Community Fund

Application form

- 1** Name of ward: Otford and Shoreham
- 2** Name of Member: Councillor Michelle Lowe
- 3** Name of delivery organisation: Shoreham Parish Council
Address of delivery organisation: 19 The Dene Sevenoaks Kent TN13 1PB
Name of the main contact who will be accountable for the delivery of the project:
Jenny Godfrey, Parish Clerk
Telephone number of main contact: 07912 611048
- 4** Description of Project:
Divide existing two tennis courts in Shoreham Village Recreation Ground in half, using one for tennis and the other leave as an open hard standing area where the youth in the village can safely ride their bikes and play ball games. Youth groups will also be able to use both areas for organised activities.

The tennis court to remain for tennis will be fenced in (reinforcing the fencing along the boundary with the open hard standing area) and the tennis court lines repainted. The basketball nets currently within the boundary of the two fenced off tennis courts will be moved to be at either end of the opened up half of the tennis courts to allow for casual ball use.
- 5** Total project cost: £ 4,229
How will the money be spent?
£2,804 for changes to fencing
£625 for repainting tennis court lines on one remaining court
£800 for repositioning existing basketball nets

Contributions from other funders if applicable:
£100 Shoreham Society
£1,129 Shoreham Parish Council

Amount requested from the SDC Big Community fund:

~~£3,000~~ 2,837

6 **Your community**

How have you been able to involve the local community in planning this project?

Yes, the community are supportive with the Shoreham Society prepared to contribute £100 towards the project and the Youth Club writing a letter of support (attached).

7 **What is the need for the project?**

The current area looks tatty and unkept. The tennis court fencing has been cut (to gain access on bikes) and the nets vandalised.

The number of residents wishing to play tennis on the courts has dwindled and those wishing to play do not want to do so on a vandalised court.

In its current state, the area is unloved and underused by the community it is there to serve.

The young people of Shoreham need a hard surface where they can gather to play ball games and ride their bikes. There is currently no hard standing area where the youth of the village can safely ride their bikes and play ball games so this a much needed resource.

8 **Long term benefits**

Please comment on the lasting effects of the project:

The current tennis courts will become a multifunctional area for use by a greater percentage of the community. The new tennis court with new fencing and repainted lines will enable those members of the community that like tennis to play. Whilst the new hard standing area will be a fantastic resource for the young people to use in a constructive way.

The project will create a lasting legacy to the Recreation Ground. It will tidy the village up and be maintained and kept by the Parish Council. It will make this part of the village look loved and cared for and welcoming to both tennis players and the community's youth.

It is aimed for all in the village, but particularly the youth including those that live in the nearby social housing. Youth groups will also be able to use the area for more organised activities, like a game of basketball or netball during the school holidays, weekends and summer evenings. There is limited public transport in Shoreham and not many activities for youth to engage in or just 'chill out' except for the usual youth organisations. Particularly for the youth in the social housing it is not easy for them to travel to Sevenoaks or Bluewater to enjoy the cinema and other activities - so this project will create a vital resource to keep them occupied and out of trouble.

9 The impact of your project

How will you know whether the project has been a success?

Through feedback from the community, in particular the Youth Club and the Shoreham Society.

If the vandalism ceases when access to half of the area is provided.

If the area becomes cared for/loved and used more frequently by the community.

10 Ongoing costs


If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

The Parish Council owns the site and will, via the Parish Clerk, manage the project. The Council agrees that this is such an important project that it is prepared to contribute £1,129 towards it and then pay all ongoing maintenance costs. The ongoing maintenance costs will be funded from a budget specifically set aside (£2,000 in 2012/13).

11 Supporting statement from the sponsoring Local Member:

I can see the benefits of this project as the keeping of one tennis court and converting of the other to a 'free play' area is an innovative way of meeting the needs of the whole village. It will enable the traditional tennis players to use the court and the youth to have a 'chill out' area to mix with their friends and play informal ball games and ride their bikes safely off the roads. It will also create an open hard standing area for youth groups to use for organised activities.

It is a project supported by the community, with a contribution of £100 from the Shoreham Society; £1,129 from the Parish Council and a letter of support from the Youth Club.

Signed  (sponsoring Local Member)


12 Agreement of other Local Members that they are happy with the proposed project:

Signed  (Local Member)

Signed (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed Date 27/2/12


EQUAL OPPORTUNITIES STATEMENT

SHOREHAM PARISH COUNCIL (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	PARISH CLERK

Sevenoaks District Council

Big Community Fund

Application form

1	Name of ward: KEMSING
2	Name of Member: Councillor Lorraine Stack
3	Name of delivery organisation: Kemsing Boxing Club Address of delivery organisation: St Ediths Hall High Street Kemsing Kent TN15 6NA Name of the main contact who will be accountable for the delivery of the project: Mr Kenneth Libretto Telephone number of main contact: 01732 761622

- 4 Description of Project:
Kemsing Boxing Club is a fully constituted organisation run by volunteers who provide Boxing training and associated social activities to the youth of Kemsing Village. The organisation is entirely managed and run by volunteers and ongoing costs will be met by fundraising activity and membership contributions. Kemsing Boxing Club is affiliated to the Amateur Boxing Association.

Kemsing is a mixed community which has some affluent households but also has many families in social rented housing. We have at least 20 Gypsy Traveller children living in the village..

Uniformed Youth Groups exist and are well supported but very little exists for children who do not wish to, or cannot afford to, join these groups. There is some youth activity delivered from 'Play Place' but limited options to get involved with sport, especially for those on lower incomes

There is a bored element of Kemsing youth who tend to get involved in anti-social behaviour and low level petty crime - this is a section of our village community that needs to be more constructively occupied - our Boxing club will do just that.

The Boxing Club will run classes 3 times per week and cost only £2.00 per class. The classes will be run by qualified boxing trainers and are open to the whole community. There will also be separate classes for those youngsters who have become involved in anti social behaviour and low level crime as suggested by the PCSO and St Edith Hall Management Committee.

Please see separate statement from the Club which outlines its aims, ambitions and vision.

5 Total project cost: £ 5000

How will the money be spent? Providing a Boxing Ring/Punch Bags and Protective Clothing etc for the Youngsters, so that the Club may start.

Contributions from other funders if applicable:

KCC Local Members Fund (Nick Chard) £1000.00

Volunteers have been actively trying to fundraise (please see appeal letter) but have not been successful in attracting significant amounts of money so far. There are some fund raising events planned by the Committee and local families but the funding of the larger capital equipment costs are the key to getting the Club up and running Approaches made to Sport England and Kent Voluntary Services were unsuccessful and both organisations suggested approaching local Elected Members for discretionary grants.

Amount requested from the SDC Big Community fund:

£ 3000

6 Your community

How have you been able to involve the local community in planning this project?

The local PCSO Sue Harwood has been supportive and is spreading the word amongst the village community - especially amongst some of the harder to reach groups like Gypsy and Traveller Family's

The Parish Council are fully supportive - especially Mrs Marie Cole the Parish Chairman who is actively promoting the club'

The St Edith Hall Management Team are fully supportive as is the local School and both Local District Members Miss Stack and Mr Butler - also our Kent County Member Mr Nick Chard.

We have many expressions of support and interest from local families - that is why we want to set up the club - we know there is an identified need (please see supporting emails)

7 What is the need for the project?

Outside of uniformed youth groups and private sports clubs there is very little for the youngsters to do in the village. Lack of street lighting and public transport makes the opportunities to 'hang around' the local recreation ground and local shops causing low level nuisance the only social option for many - especially amongst the less affluent families in the village.

Physical exercise, team spirit and discipline are often lacking in some sections of our youth, boxing provides all of these things in a fun, safe, supervised environment which

helps our local law enforcement team by preventing petty crime and anti social behaviour in the first place, keeps our elderly happy that groups of youths are not hanging around, reduces vandalism (our play area was damaged when groups of youths put lit fireworks under the new all weather surface) and encourages better peer group role models for our young people. Exposes youths to adults who do not represent the Police or School authorities and will be respected as they relate to the youngsters on a different level.

8 Long term benefits

Please comment on the lasting effects of the project:

Boxing is a healthy physical activity which teaches discipline and sportsmanship. It channels energy in a positive and constructive way, keeps children off of the streets and builds a sense of community not just amongst participants but amongst their families and friends. Supports community cohesion, bringing different groups together for a common purpose and engages with hard to reach groups and those of limited financial means.

9 The impact of your project

How will you know whether the project has been a success?

Currently the target is for 18 children to join - expressions of interest have already reached this target, whether the Club can retain its membership and engage with new members as it becomes established will be the test of how successful the project is.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

Apart from hire of the venue (which will be funded from membership subs) there will be some maintenance/replacement costs of equipment over time but this will be funded from ongoing fund raising activity.

11 Supporting statement from the sponsoring Local Member:

This Project was identified by the village community, as a way to encourage some of our more disruptive and cheeky youngsters to engage in positive channels for their energy. Mr Libretto has a big vision to turn the club into something special and different for the children who are not able or willing to engage in the limited youth options available in Kemsing. The boxing club is more affordable than any other similar organisation and so it can open its doors to those children who are in lower income families - that said it is a club open to all and there is great interest and support from all sections of the community.

The Boxing Club is a valuable addition to village life and is appealing to those not engaged (or always welcome) with uniformed youth groups/ church groups. It is a healthy physical activity that unites different demographics - a great alternative to hanging around the Rec and the Shops in Dynes Road being a pest - or sitting at home in front of the PC/XBox. The club will also help bring families together and engender a sense of belonging and purpose to sections of the community who struggle to fit in. Already a group of Mums thinking up ways to get sponsorship for a tournament next year

As a new project they cannot provide accounts yet - as the grants applied for are to

purchase the necessary equipment to enable them to start functioning - however they have a full Constitution with a Treasurer and Secretary and have provided evidence of their bank account.

If my bid is successful we intend to invite the local paper to see the club (with Mark and I in boxing gloves!!) and will obviously acknowledge SDC - we will also provide a more permanent plaque/notice thanking SDC and KCC Members funds for their support at the venue and an acknowledgement in the Parish magazine 'The Well' which is delivered to every household in the village - we also have big ambitions for a competition held every year at Secsio Leisure so there is ongoing PR for the Council (you never know, we might produce the next Ali and all because of the SDC Big Community Fund!!!)

Documents provided are:

Bank Statement, Equality Statement (as provided by Sevenoaks District Council), evidence of support from the village community (emails) Child Protection Policy Statement, Evidence of Fundraising letter, Quote from equipment provider.

Signed  ... (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed  (Local Member)

Signed (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed  Date 27/2/12.

Please remember to include the following documents with your application:

- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

EQUAL OPPORTUNITIES STATEMENT

KEMSING BOXING CLUB *(Insert name of organisation)* recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	SECRETARY + TRAINER

Sevenoaks District Council

Big Community Fund

Application form

1 Name of ward: Penshurst, Fordcombe and Chiddingstone

2 Name of Member: Mr Patrick Cooke

3 Name of delivery organisation: Friends of Penshurst Church

Address of delivery organisation: Birches, Penshurst, Tonbridge, TN11 8DL

Name of the main contact who will be accountable for the delivery of the project:
Simon Crookenden

Telephone number of main contact: 01892 870349

4 Description of Project:

Provision of safe water supply, kitchen facilities and seating for the church of St John the Baptist, Penshurst to enable the the church to be used for community events .

5 Total project cost: £ 46,000 (part of appeal for £700,000)

How will the money be spent?

Floor and seating works NW corner of church: £15,175

Folding Kitchen: £20,000

Refectory Table: £3,000

Seating (part): £1,800

Allowance for inflation, contingency and part VAT: £6,000

Contributions from other funders if applicable:

The overall appeal for £700,000 has already achieved a total of some £400,000. Part of this sum will be available to the particular project for which the assistance of the Big Community Fund is sought.

Amount requested from the SDC Big Community fund:

£ 3,000

6 Your community

How have you been able to involve the local community in planning this project?

The Friends of Penshurst Church was specifically set up to involve the entirety of the local community of all religions and of none in the preservation and wider community use of Penshurst Church. There have been a number of well attended public meetings to discuss the proposed plans for changes and improvements to the Church. Survey forms were circulated, completed and returned. The fund raising for the appeal has itself involved the local community either as contributors to the appeal or as participants in the numerous fund raising events arranged. The annual Penshurst Duck Race has become a regular feature of village life.

7 What is the need for the project?

The Church of St John the Baptist is an architectural gem (listed Grade 1) which forms the heart of the Penshurst Conservation Area. Its long term survival is in the interests of the entire local community and is of national importance as is recognised by its listing and demonstrated by the large number of visitors that the Church attracts. The Church has a loyal but small regular congregation for religious services. To ensure its long term survival, it is vital to encourage use of the Church by the non-churchgoing sections of the community. The provision of a safe water supply, kitchen facilities and seating will enable the Church to provide a venue for a much wider range of community events than it can at present. Events enabled will include functions for mothers and young children, teenagers and the elderly as well as making the church more suitable for events such as concerts and exhibitions by enabling the provision of refreshments. The Village Hall used to have kitchen facilities but these had to be taken out due to their location not being in accordance with modern requirements of health and safety. The provision of the proposed facilities will not, therefore, put the Church in competition with the Village Hall as a venue for community events but the two will be complementary.

8 Long term benefits

Please comment on the lasting effects of the project:

The project will encourage community events and the volunteering required to make them happen. It will also add greatly to the suitability of the Church for a wide range of events thus assisting in its long term preservation.

9 The impact of your project

How will you know whether the project has been a success?

The immediate measure will be the extent to which the Church is used for the community events that the project will make possible. The long term measure will be the survival of the Church as a centre of the community for centuries to come.

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

The regular running costs of the Church and all ecclesiastical expenses are met by the Parochial Church Council from the regular giving of the church congregation. The Friends of Peshurst Church has no responsibility for and makes no contribution to the ecclesiastical expenses of the Church. Maintenance and management of the Project will be the joint responsibility of the Parochial Church Council and the Friends of Peshurst Church. The project will not add significantly to the running cost of the Church.

11 Supporting statement from the sponsoring Local Member:

I am very pleased to support this application. It will help to preserve a beautiful and historic building. It is aimed at making Peshurst Church available for community events other than church services and so will benefit the entire local community. It meets two of the objects of the Big Community Fund as it will make physical improvements to the area and will strengthen the local community. I am also glad to note that another object of the overall appeal is to make Peshurst Church more accessible to the disabled thus fulfilling another of the Fund's objects. I also note that the Friends of Peshurst Church is not a religious organisation and is separate from the Parochial Church Council so would not be excluded from making an application to the Fund.

Signed (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed (Local Member)

Signed (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed Date 18 Feb 2012

Please remember to include the following documents with your application:

- ◆ A copy of the constitution of the delivery organisation
- ◆ A copy of the latest audited accounts of the delivery organisation
- ◆ A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy


EQUAL OPPORTUNITIES STATEMENT

The Friends of Peshurst Church recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	Trustee

Sevenoaks District Council

Big Community Fund

Application form

1 Name of ward: Leigh and Chiddingstone Causeway

2 Name of Member: Cllr Alison Cook

3 Name of delivery organisation: Chiddingstone Causeway Village hall

Address of delivery organisation: c/o Horseshoes Cottage, Tonbridge Road, Bough Beech, Edenbridge, Kent, TN8 7AT

Name of the main contact who will be accountable for the delivery of the project:
Donald James Garman, Hall Trustee

Telephone number of main contact: 01892 870396

4 Description of Project:

Immediate improvement of performance facilities by upgrading lighting and control pending rebuild and renovation of building. Equipment purchased to be used for performances and events in existing hall and then transferred to new hall on completion (see section 7).

Four companies were invited to tender for the design of improved performance facilities within the context of the rebuild of the hall and, following this process, Drama by Design of Bracknell were selected. The designers worked to our outline specification and have chosen and sourced lighting equipment which meets our needs, is upto date, robust, and easy to use whether amateur or professional and provides value for money. The chosen dimmers are considered to be cost effective, versatile and of high quality. The control board can be operated manually or programmed, is desktop and a recent model. The lighting that has been selected uses less energy, has long life lamps, reduced heat output and the combination will meet our needs.

We wish to purchase the recommended equipment from Lancelyn Theatre Supplies as they offer the best value for money against our design specification.

5 Total project cost: £ 5,594.00 ex VAT

How will the money be spent?

4 Dimmers Zero 88 Betapacks 3 UK twin 15A DMX and DMX cable links	£1956.84
1 Lighting control board Zero 88 Jester 24/48 Deskmount	£974.48
1 15" LCD monitor	£119.28

DMX distribution	£76.00
Luminaires	
6 ETC Source 4 Junlor zooms	£1,336.50
6 Selecon Acclaim 650W Fresnels	£756.00
6 Selecon Acclaim barn doors	£157.50
Lighting accessories	£207.48

Contributions from other funders if applicable:

Causeway Hall Funds £2594

Amount requested from the SDC Big Community fund:

£ 3000

6 Your community

How have you been able to involve the local community in planning this project?

- *2002 questionnaire distributed to 180 households - 47% return
- *March 2011 questionnaire distributed to 470 households - 51.27% return
- *Exhibitions at two village fetes in 2011
- *Presentation at AGM on Dec 13th 2011
- *Letters and plans circulated to interested groups e.g. Chiddingstone C of E Primary School, Chiddingstone Youth Club, Chiddingstone Amateur Players
- *Meetings with Chiddingstone Amateur Players
- *Monthly articles in Parish Magazine from February 2011

7 What is the need for the project?

- * The community surveys in both 2002 and 2011 identified the need for improved performance facilities.
- * Chiddingstone C of E School does not have provision for performance and has expressed interest in using the hall.
- * The Chiddingstone Youth Club have applied to use the hall and would value the significantly improved facilities.
- * Chiddingstone Amateur Players are keen to have improved performance facilities including lighting. They will make use of the improved lighting facilities during their May 2012 production with proceeds being given to the hall rebuild fund, an estimated £2000.
- *The longer term project is to demolish the 1874 timber framed corrugated Iron clad hall and renovate the front brick section in line with the conclusion of the 2002 condition survey.

8 Long term benefits

Please comment on the lasting effects of the project:

* Potential to increase frequency and range of cultural activities within Chiddingstone thus improving the quality of life, reducing the need to travel and challenging rural isolation, particularly for the elderly most of whom live in the Causeway.

* More performing arts activities will serve to ensure social cohesion by bringing together the different socio economic and age groups in the parish and adjoining hamlet of Charcott

* Use by Chiddingstone C of E Primary School

* Use by Chiddingstone Youth Club,

* Increased use by Chiddingstone Amateur Players

Transfer of equipment to the new hall when complete will, together with better stage, sound and audio visual facilities:

* Help to attract visiting performing arts and music groups.

* Make the hall attractive for presentations, educational programmes and will enable a film club to be established.

* Make the hall more attractive for dances whilst the stage extension configured as a catwalk would facilitate fashion shows.

* A successful outcome of this application will make a very useful contribution to the overall total cost of the larger redevelopment project but also benefit current users. Support by Sevenoaks District Council will make a positive and very welcome statement to potential grant providers. The Trustees currently have £98K available for the redevelopment and have set a target of a further £50k from activities and community contributions for 2012. The first application for a large grant was made to Kent County Council on 31st December. Further applications which total £480K have been made during February to enable a late summer/early autumn 2012 start on construction with completion scheduled for February 2013.

9 The impact of your project

How will you know whether the project has been a success?

* Use of hall for performance facilities by Chiddingstone C of E Primary School, Chiddingstone Youth Club and Chiddingstone Amateur Players

* Increased use of hall for the performing arts by other groups in the community and visiting groups

* Increased numbers in any one year attending performances

* Income from hire of lighting facilities as well as hall

* Positive evaluation forms from users

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

Caretaker and Lettings Officer will be accountable to Trustees for maintenance and management with advice from Chiddingstone Amateur Players. Funding for maintenance will be from hirings.

11

Supporting statement from the sponsoring Local Member:

The existing Village Hall was constructed back in 1874 to accommodate a wide range of community activities, a tradition which continues today. However despite later developments, improvements and maintenance over the years, it is no longer 'fit for purpose'.

Chiddingstone Causeway is a thriving, dynamic community with close links to its neighbouring parishes, Chiddingstone and Charcott in particular. The addition of a small estate of much needed affordable housing and the inadequacies of Chiddingstone Village Hall have added to the urgency to provide a modern, 21st century, facility.

The whole community seem to have been actively involved in the discussions and the many fund raising activities which continue to be held. The project has identified many significant needs and a wide range of potential users which would be of great value to the whole community, young, old, in-betweeners, a GP surgery, amateur dramatics, social events, short mat bowls and pilates to name but a few.

Helping towards the cost of the Control Board and lighting would be highly valuable both to the school and to a broad range of village organisations including the Dramatic Society.

This is an extremely exciting enterprise and one which I wholeheartedly support and recommend as a worthy recipient of the Big Community Fund. I believe it 'ticks all the boxes' including some forward thinking environmental and sustainable development initiatives.

Cllr Mrs Alison Cook

Signed (sponsoring Local Member)

12

Agreement of other Local Members that they are happy with the proposed project:

Signed [redacted] (Local Member)

Signed (Local Member)

13

Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed [redacted]

5th MARCH 2012

Please remember to include the following documents with your application:

- A copy of the constitution of the delivery organisation
- A copy of the latest audited accounts of the delivery organisation
- A signed copy of the Equality Statement, or a copy of the delivery organisation's equalities policy

EQUAL OPPORTUNITIES STATEMENT

Chiddingstone Causeway Hall Village Hall Trustees recognise that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)

Designation:

**Hall Trustee and member of the
Redevelopment Group**

Sevenoaks District Council

Big Community Fund

Application form

1 Name of ward: Town & St Johns Sevenoaks

2 Name of Member: Cllr Mrs Ann Dawson

3 Name of delivery organisation: Sevenoaks Town Council

Address of delivery organisation: Council Offices Bradbourne Vale Road Sevenoaks
TN13 3QG

Name of the main contact who will be accountable for the delivery of the project:
Mrs Linda Larter

Telephone number of main contact: 01732 459953

4 Description of Project:

London 2012 - Olympic Torch passes through Sevenoaks Town giving an unique opportunity for townspeople and residents from around the Sevenoaks District to view and participate in this momentous build up to the Olympic Games.

Sevenoaks Town Council has considerable experience of running public events which attract a large number of people in a short period of time. An example of which is the December 2011 Christmas Lights Switch On which attracted 7,000 people, facilities (including fairground rides) were installed at 5.30pm when the road was closed to traffic and all cleared away ready for road re-opening at 9.00pm. It is envisaged that the Olympic Torch passing through Sevenoaks will bring with it an even larger visitor number

5 Total project cost: £ 5,000 [Sevenoaks Town Council budget]

How will the money be spent? To promote the London 2012 Olympics and Para Olympics when torch bearer comes through Sevenoaks town. Decoration of the town as per LOCOG design

Provide a celebration event at The Vine in partnership with sporting, artistic groups and local schools with a sporting and healthy lifestyle theme.

Through promotion of the event it is envisaged to get schools, sporting organisations, churches, local groups and businesses to participate in the day, either in kind or through donations.

Arrange for a photographic record to be produced of the event, available in printed and electronic form

Contributions from other funders if applicable:

Kent County councillors are also being asked to assist with funding the shortfall in the project

Amount requested from the SDC Big Community fund:

£ 2, 400

Income and expenditure budget attached

6 Your community

How have you been able to involve the local community in planning this project?

The Town Council will involve the local community in planning this project. A letter has already been published in the Sevenoaks Chronicle to commence engagement with the public and organisational meetings are planned for January 2012

7 What is the need for the project?

It provides young people with a once-in-a-lifetime inspirational sporting event and encouragement to achieve a healthier lifestyle. It is intended for health information and stalls to be provided at the proposed event on the Vine

8 Long term benefits

Please comment on the lasting effects of the project:
A healthier community. Civic pride and a place in history.

9 The impact of your project

How will you know whether the project has been a success?
It is envisaged there should be positive feedback following the event from participating groups

10 Ongoing costs

If there is an on-going need for maintenance or management of the project, who will be responsible and how will this be funded?

No ongoing costs

11 Supporting statement from the sponsoring Local Member:

Signed [redacted] (sponsoring Local Member)

12 Agreement of other Local Members that they are happy with the proposed project:

Signed [redacted] (Local Member)

Signed [redacted] (Local Member)

13 Declaration by project delivery organisation:

I confirm that my organisation will be responsible for the grant and the delivery of the above project and any on-going maintenance or management. I confirm that the organisation has an equalities policy or has signed the attached District Council's Equality Statement.

Signed [redacted]Date 1/2/2012


EQUAL OPPORTUNITIES STATEMENT

Sevenoaks Town Council (Insert name of organisation) recognises that everyone has a contribution to make to our society and a right to equal treatment. We aim to ensure that no organisation or individual involved with our organisation will be discriminated against by our organisation on the grounds of:

- ❖ Race, colour, nationality, ethnic or national
- ❖ Sex, marital status or caring responsibility
- ❖ Sexuality
- ❖ Age
- ❖ Physical or mental disability or mental health
- ❖ Political belief or religion
- ❖ Class
- ❖ Health status
- ❖ Employment status

Please note that if you have an Equal Opportunities Policy you may prefer to enclose a copy instead of signing the Equal Opportunities Statement.

I confirm that my organisation is committed to equal opportunities

Signed (on behalf of the organisation)	
Designation:	Deputy Town Clerk